

China Spring ISD Agriculture Facility Contract p.1



The Agriculture Science Instructional Facility (ASIF) is the property of CSISD and is for the convenience of a student who has no place to keep an approved livestock project, while being **a paid FFA member** at CSISD.

The use of these facilities are a privilege, not an entitlement. All equipment and facilities are under the direct control of the Ag Science Teachers and China Spring ISD. Before a student is allowed to place an animal in the facility, the rules and guidelines must be understood fully by the students and parent/guardians. After these rules are fully explained, the students and parents will sign this contract and signify they understand and will abide by these rules.

Ag Science Teachers (AST) are available for consultation and guidance in feeding, care, and maintenance of the livestock project. The project is solely the students and therefore, it is the student's responsibility to give appropriate care at all times. All expenses that entail the livestock project, including veterinary care (as needed), are the students/family responsibilities.

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GENERAL EXPECTATIONS

1. **All rules within the China Spring ISD Handbook will be enforced at all times.**
 - a. **1st offense:**
 - i. Grace warning & hand-written reasons + 3 days to correct offense.
 - b. **2nd offense:**
 - i. 1st warning + additional assigned duties or loss of privileges + 3 days to correct
 - c. **3rd offense:**
 - i. 2nd warning+additional assigned duties or loss of privileges
 - d. **4th offense:**
 - i. 3rd warning +\$80 Fine, loss of privilege or removal within 48 hours.
 - e. **Consistent negative occurrence with communicated commitment to correction:**
 - i. Permanent ban from facilities and use of all ISD property.
 - ii. This includes but is not limited to: animal abuse, failure to pick up after oneself/animal, misuse of facility equipment, consistently not following the cleaning rotation, unapproved visitors/breeders not on the FIP list.
2. Ag Science Teachers (AST's) have the ability to override this contract at any time and have the authority to remove a student and/or parent from the barn immediately.
3. Students placed in a disciplinary program or expelled will remove their animal from the premises at their expense and contact. This will begin upon their placement start date, and run until the student is reinstated into the regular classroom.

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4. A parent or guardian **must volunteer** to work at least **(1)** parking night at a home football game.
5. All livestock exhibitors are expected to attend and participate at regularly scheduled FFA and committee meetings.
6. All students with an animal at the ASIF are responsible for all guest actions; including the parents of the student. Any misconduct will be dealt with accordingly.
7. The facility is **NOT** a housing unit for animals that are not being shown. Animals past their project completion date for an event have **14 days** to be removed from the facility or pre-approved slaughter date. Animals arriving in the Summer must be in the show circuit.
8. If any occurrences require police, emergency, or veterinary services for an individual, parents and students must notify an AST. Animal neglect is to be reported immediately.
9. No horseplay in the barn. This includes running, hose spraying, fighting with show sticks, bike riding, etc.
10. No unauthorized or unapproved visitors. This is for the safety of the students and animals, and is a requirement of CSISD administration. This includes “walk bys”.

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BARN INFORMATION & EXPECTATIONS

Any student that fails to adhere to any required responsibilities, will receive warnings as listed to correct their actions. Removal of animals must be done in 48 hours.

SECTION 1: (Required Responsibilities Parents and Students):

- 11. If special workdays are scheduled, the student is required to participate on these days.**
- a. Students are **REQUIRED** to follow a rotating cleaning schedule. Unless otherwise noted.
 - b. All students must enroll in the GroupMe communication systems. QR codes are placed around the facility.

SECTION 2: (Pen Assignment, Upkeep, and Other Responsibilities):

- 12. Pen fees MUST be paid prior to selecting or being assigned a pen. No fees, no pen assignment.** The first day of school will serve as the start of the year for year-long projects.
- a. *No family shall pay more than \$80 annually in pen fees* Unless animal purchases go beyond the stated max.

An annual fee per head:

Goats: \$40

Pigs: \$40

Sheep: \$40

*See note on fees list page.

- 13. One pen will be granted per exhibitor (within species) per space availability- a maximum of 2 animals per pen with approval.**

- a. Additional pens will become available if there is allowable space.

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- b. Show animals will be kept in pens inside the barn- Families may not build makeshift forms or any other structure, without AST approval.

14. Only students who are paid members will be allowed to keep their animals in the facility.

- a. Pen assignments will not be granted until payment is paid in full. Arrangements will be communicated with an AST

Priority assignments as follows:

- a. Students in good standing of ASIF expectations will have the first pick of pens- student choice. **This means you received no warnings or in-person corrections during the 2023-24 year.**
- b. ***China Spring FFA members:*** 7-12 grades enrolled in an Ag Science course. AST placed
- c. Families that have multiple sets of any species, will need to house together, if room in the barn becomes scarce.
 - i. ***Ex: If someone has two separate animals taking up two full pens- we would need the two animals to move into one pen.***
- d. Once a pen is assigned, the animal(s) **must remain** in that pen except when the animal is being managed or unless it is for preventative measure of animals fighting, communicated with an AST.

15. Students are expected to keep their animal pens, feeders, and waterers clean. This includes daily/ weekly cleaning.

- a. If failed to keep clean the student will be given their first grace warning and three (3) days to correct the issue.
- b. If the pen/area is not cleaned to the expectation of the AST by the 3rd day, the student will be fined \$80. If this continues, the warnings will be given as listed previously.

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16. All pig pens need boards to contain shavings within the pen.

- a. If the pen does not have boards secured by the fourteenth (14) day of residence, the student will be fined \$80.
- b. Shavings along with other bodily waste will be bagged, tied and disposed of in the dumpsters provided no less than weekly.
- c. Negative, repetitive occurrences with leaving open or unbagged trash//litter/fecal matter in any area will be fined \$80 and lose specific privileges.

17. Students are not to enter the stalls of any other student's animals

- a. This includes handling them without prior permission by the animal's owner.
 - i. An exception may be anything that is threatening the animal's life; Ex: Choking, head is stuck, etc. **Owner and AST must be notified immediately of assistance.**

SECTION 3: (Animal Health & Prevention):

18. All disease and health issues will be reported immediately to an AST.

- a. These issues can often become endemic and cause widespread problems.
 - i. *All exhibitors must have a working digital rectal thermometer in their showbox.*
- b. Students are responsible for the animal/animals they own. If there is a problem with another student's animal, contact an AST.

19. Worming schedules (Anthelmintics)

- a. Students are required to maintain a rotational wormer schedule for their animals.
- b. Please ask your species advisor if you have any questions about specific types of dewormers and when to use them.

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20. Animals leaving/arriving at shows- majors, county, jackpots.

- a. Animal dressings and the animal itself must be disinfected and cleaned before releasing back into trailers and pens.
- b. Preventative disease measures are required to maintain a healthy environment.
 - i. Ringworm and other transmissible diseases, fungi and viruses can become rampant, if not taken seriously.

21. Owners of animals deemed to be in poor health by AST will be notified immediately by the AST.

- a. A plan will be put in place to treat the animal. The AST will medicate animals as they deem necessary at the expense of the owner.
- b. Sick animals should not be taken out of their pen for any reason other than treatment/cleaning.

22. Disposal of waste should be done in the approved/ assigned places.

- a. Shavings, manure, and other waste, **MUST** be put in a trash bag, tied, and taken to the dumpster.
- b. **Trash will not be allowed to pile up.** You may use your own or school-supplied bags.

23. Students are expected to clean up after their animal wherever a mess is made. This is to ensure a hygienic environment.

- a. **This includes & is not limited to:**
 - i. Outside pens, wash rack, aisles, weigh station, clipping station, treadmills, practice arena, and drain after each use.

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- ii. Warning or removal system will be implemented, based on the severity of occurrences.

24. If an animal dies at the ASIF, the student is required to identify the cause of death.

- a. This identification may require a necropsy. Owners are responsible for the cost and the proper disposal of the animal.
- b. AST can assist with transportation to a clinic or veterinarian set-up at the barn of a necropsy.

SECTION 4: (Feeding Management):

25. Animals need to be fed at appropriate intervals approved by the species-specific AST.

- a. Inappropriate feedings will be determined by the AST and deemed to be cruelty to animals.
- b. **No grace warning:** students will be required to log their time spent in the barn electronically for **two weeks**. If the feed schedule is not met, an automatic feeder will be placed in the stall to ensure the animal is fed. **Student will be fined \$80 for placement.**

SECTION 5: (Livestock Management: Neglect & Abuse Cases):

26. There is ZERO tolerance for any animal abuse.

- a. Students or parents will not abuse animals in any manner at the ASIF or any place relative to FFA presentation.
- b. Abuse will be determined by the AST and will result in the immediate (**within 24 hours**) removal of that student's animal from the ASIF.

SECTION 6: (Facility and Equipment Modification & Facility/Equipment Damage):

27. Pens/facilities may not be changed or modified without the approval of an AST.

- a. All equipment or other items must be approved before they can be placed in the ASIF.

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28. Any structure built in the facility must first, be approved by an AST and CSISD Administration, if necessary.

- a. Structures must be non-permanent within the student's pen. (Items not needing approval: (feed troughs, water troughs, hay troughs, mineral blocks, animal exercise toys).
- b. Any damage done to fences, water lines, or anything else on the property will be repaired at the expense of the person or persons responsible.

29. There is no tolerance for abuse/Misuse of facilities and equipment.

- a. Trailer and cage usage is prohibited without approval from the AST.
- b. **Prior approval (trailer use) is mandated by the district** and borrowers are **required** to contact the admin building, to complete their paperwork.
- c. Individuals will be **permanently banned** from usage of said equipment if approval is not sought.
- d. Trailer borrowers: must provide up-to-date insurance and driver's license of the intended driver. All damages incurred are the responsibility of the borrowers.
- e. Use of **CSISD-issued** equipment is to be cleaned out after each use, on the **same day** it was used. Single or group.

SECTION 7:(Facility & Equipment Care and Cleaning)

There is a place for everything and everything in its place. Performing these tasks are not only considerate of others' space, but help maintain equipment/tools and helps us look good for when admin tours our facility at random.

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30. Students using facility equipment are expected to do the following but not limited to:

- a. **Ensure CSISD equipment/tools are placed back in the designated area.**
 - i. This includes trash barrels, cleaning equipment, wheelbarrows, etc.
- b. **Wash off/out and sanitize all equipment and areas. Nothing in the facility shall become caked with manure or bodily contaminants.**
 - i. Aisles + up to the wall and other designated areas are to be swept.
 - ii. All other cleaning items as administered and posted by ASTs- As expected/described.
- c. **Cleaning/Watering equipment CSISD or Personal owned/purchased**
 - i. CSISD barn supplies/supplements- hoses **neatly** rolled up, cleaning equipment stored in their **designated area at the front of barn**, and communicated use of animal supplements.
 - ii. Barn supplies **student owned/purchased**: hoses neatly rolled up and put away in personal pen/or barn shelving units- not left out, cleaning equipment stored in personal pen areas out of the aisle.

31. Stashing of CSISD-issued barn supplies in student pen areas is inconsiderate to others that need to use them.

- a. Repetitive occurrences will be handled with **written reasons, revoked privileges, or additional cleaning duties.**

32. There will be a daily rotational checklist for all student members to follow. All tasks are to be completed as directed/specified by the ASTs. Parents are highly encouraged to follow-up with their child, to ensure responsibilities are being taken care of.

- a. If there is a consistent issue with any one person not following the cleaning schedule , we will present the warning system, **in addition to:**

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- b. Written reasons and additional cleaning duties & fines
- c. Revoke the use of CSISD issued equipment and other barn privileges, based on the severity of non-compliance.
- d. Removal, based on the severity of non-compliance.

SECTION 8: (Drugs, Alcohol, and other Prohibited Items):

33. No alcoholic beverages, illegal drugs, tobacco or firearms are allowed at the ASIF.

- a. This rule will be enforced for parents and students as per the CSISD handbook.
- b. No one under the influence of alcohol or drugs will be allowed at the ASIF.
- c. Anyone caught breaking this rule will be removed immediately and all rights will be terminated.

SECTION 9: (Hours of Operation, Vehicles, Parental Involvement):

34. No one is allowed at the ASIF between the hours of 11:30 pm and 5:00 am.

- a. Special approval is required to be present between said hours.
- b. The gate will be kept closed and locked when the AST are not on the property.
- c. If you are leaving and no one else is on the property, **LOCK** the gate.

35. All motor vehicles are to be kept in parking areas.

- a. Any student or parent who violates responsible driving habits will not be allowed to drive to ASIF.
- b. Previously communicated and approved situations are permitted.

36. Parents are encouraged to accompany and help their children or to visit the ASIF at any time.

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- a. Students come to the ASIF to work their animals; therefore, students should be at the barn long enough to feed, water, exercise, and maintain their animals and pens and clean per the schedule.

37. Parents are encouraged to join the Young Farmers booster club and participate in club activities.

- a. This promotes their club and our chapter as well as provide a way for parents of seniors to become eligible for the **CSYFA Scholarship** and non-seniors to receive monetary add-ons at county.

SECTION 10: (Non-Family. Visitors & Non-Dues-Paying FFA Students):

38. Visitors to the ASIF are ultimately limited to family members and guardians. *We reserve the right to limit to 1 person per family and no breeders, but generously allow up to 4 immediate family +1 approved breeder.*

- a. This includes/not limited to breeders, livestock coaches, friends and “livestock jocks”.
- b. Students with friends coming from school/school functions are required to sit outside.

NO EXCEPTIONS.

- c. All barn members are required to sign and turn in a **Feed in Place (FIP)/Approval form** with their signed contract.
- d. The **ONE** approved breeder does not have to have an AST present, but we must be contacted of their presence.
- e. Any other visitor permitted **only with the approval** of the AST and will be **under the supervision and schedule** of the AST. If no appointment can be made, they are not to be on school property.
- f. Not following this protocol will result in the set consequence system.

SECTION 11: (Animal Restrictions & Post Sale Requirements):

39. This is NOT a breeding facility or a birthing center for student projects;

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- a. No animals will be allowed to breed (this includes artificial insemination) or deliver (calve, farrow, kid).
- b. Special care and accommodations must be made that are up-to-date and current to adequately meet the needs of the animal.
- c. **No mature breeding age male animals of any species will be allowed in the ASIF.**
- d. (Rams, Billies, Boars) No boar pigs will be allowed over the weight of 80 pounds.
- e. No intact lambs or goats will be allowed over the weight of 70 pounds.

40. No outside animals will be allowed at the barn facilities.

- a. This includes chapter member animals, using the facility without permission.
- b. Family animals brought to the facility must remain in a vehicle, and provided appropriate care based on the seasons. (A/C, warmth).
- c. One **MUST** acquire AST permission to bring animals for any matter, including educational purposes.

41. Processing services must be researched and reserved preferably 2 or more months prior to show.

- a. Dates are to be secured in advance and arranged for slaughter within 14 days of the animal's last show date.
- b. This may be due to, but not limited to: grade issues, failure to enter, missing show, not making sales etc.
- c. If animals are intended for a particular event and circumstances prevent that exhibition, then the animal is past its completion date.
- d. Failure to secure a slaughter date will result in a fine of \$80.

42. ALL animals MUST be out of the barn and pens cleaned, and personal belongings removed within fourteen 14 days of finishing their show experience(s).

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- a. The only exceptions are those that plan to continue showing after MCJLS (county).
- b. Failing to clean your area to the AST standards will result in a re-cleaning evaluation and if not met the 2nd time, a fine of \$80 will be issued.

Fees List Reference & Clipper Usage:

Pens: \$40/head- minimum of two animals per pen.

***Note from pen costs:** “ No family shall pay more than \$80 annually in barn fees”

- a. **IF** an individual has multiple animals incurring a cost of more than \$80, we will allow a credit for the additional cost of **ONE** animal, in on-hand medicinal/supplemental needs.
- b. **Example:** 2 pigs but want a third- Credit of the third \$40 to use toward any basic need of the animal- these needs are limited to only necessary injectables. (vit B, penicillin, LA 200-300 etc.) ***This does NOT include wormers.***
- c. This does **NOT** exempt the student from giving the animal project appropriate veterinary care as the need arises, which is the owner’s responsibility.



- **General Fines: \$80-** non-compliance to all expectations.
- **Clipper Fee: \$15** one time, non-refundable.
- **Animal Removal Failure by Date: \$100**
- **CSISD Facility & Equipment Damages: Cost will vary.** Paid/repaired at the expense of the party responsible.
- **Damage to personal property via others’ animals or students-** all damages must be addressed immediately and cost of replacements will be at the expense of the party responsible.

CLIPPER USAGE

43. Clippers can only be checked out at China Spring High School from the AST.

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- a. Written requests to the appropriate species advisor (text/call/email) must be made at least **24 hours in advance**.
- b. Checking out clippers is on a first-come first-served basis

44. Individuals that use the clippers are expected to fill out a pre/post checklist.

- a. ASTs will issue a checklist sheet that is required to be filled out.
- b. Clippers and accessories must be returned in the same state they were checked out.
- c. Clipper sets signed out must be returned by the same individual within **3 days** of the checkout.
- d. Loss/damage caused to any set of clippers signed to an individual will be replaced/fixed at the expense of the borrower.
- e. Not to be used on personal animal stock not intended for showing.
- f. **All preset clip dates under the supervision of the Ag Science Teacher (clipping for MCJLS) will not require the stated deposit.**

Loss of Privileges

Purpose of our care mission:

Maintaining the barn and its equipment is essential not only for animal health, but for those that opt to use the facility for its convenience of location and use of equipment.. Things need

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to be kept up with, so we may continually provide our students with working equipment and facilities, so we can focus on raising happy and healthy livestock projects, successfully.

Actions and Consequences

Negative, repetitive occurrences will incur a loss of certain privileges. These privileges range from the following and are based on low to severe # of occurrences:

- a. Reduction in number or loss of FIP (feed in place) list.
- b. Loss of breeder ability (on FIP) to come without an advisor present or total loss of on-site presence.
- c. Reduction or total loss of appointment privilege for any outsider that is not on the FIP list.
- d. Reduced use or total loss of borrowing school the school trailer. Excludes veterinary emergencies or vet cannot come to the school.
- e. Loss of choosing clip time priority
- f. Loss of pen priorities

I _____ (student) hereby and acknowledge to abide by all rules set forth by the ASTs. I understand that failure to do so will result in being fined, loss of privileges, removed, or banned from any type of facility use.

This list is to certify and summarize major aspects of this contract, *BUT IS NOT*

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limited to the following:

1. Attending scheduled barn-wide clean-up.
2. Safety precautions set forth by the ASTs
3. Responsibly using and taking care of tools and equipment.
4. Adhering to appropriate feeding schedules/practices
5. Providing proper veterinary care as needed.
6. Adhering to the rotational schedule and for cleaning up after oneself on a daily basis.
7. All animals will be treated with respect.
8. Adhering to making an appointment with an AST for persons other than those allowed in the ASIF.
10. Adhering to the end of project removal and removal for misconduct occurrences.

I agree to follow the expectations and rules set forth and understand the warning and consequences that follow.

Student Signature & Date

Parent/guardian signature & Date

* Note one QR is for the show team (everyone) and the other is for paid barn members. We will direct all barn issues/topics/discussions on the CSFFA Barn Members QR only.

CS LIVESTOCK SHOW TEAM



CSFFA Barn Members

